

UNCONFIRMED

ENTERPRISE KAPITI HOROWHENUA INCORPORATED

Minutes of the Special General Meeting and Annual General Meeting held at the Otaki Memorial Hall, Supper Room, Main Street, Otaki Thursday 15th October 2009 at 5.30pm

Welcome:

The Chairman, Lloyd Chapman, welcomed all those present and acknowledged the presence of the Mayors from both Kapiti and Horowhenua District Councils' and the CEO from Horowhenua District Council, Collis Blake and Richard Orzecki (a previous Board Member).

Declaration of a Quorum

The Chairman declared the meeting open and noted that numbers were well in excess of a Quorum.

Present:

Members – Tony Rush, Ewen Paynter, John Roche, Graham Mowbray, Viv Wright, John Denton, Malcolm Russell, Jenny Rowan, John Barrett, Barry Clevely, Dave Munro, Graham Smellie, Lloyd Chapman, Kate Gibbs, Malcolm Guy, David Ward, Brendan Duffy, Fiona Kamariera. Richard Orzecki, Collis Blake, Denis Aldridge, Shelly Mitchell-Jenkins, Jenette Campbell, Ross Campbell, Ron Wilkinson, Heather Watson, Chris Ineson.

In Attendance – Glen O'Brien, Chris Barber, Helene Judge, Maureen McCormack, Hilary Wooding, Tamsin Evans, Jeff Smith, Julie Harris, Diane Denton, Paul Andrews, Geneva Paora, Raewyn Perry, Lyn Barrow

Apologies Received – Dave McCrae, Jan Forrest, Jeremy Cooper, Mike Olsen, Darren Hughes, Stuart Pritchard, Chris Presto, Terry Taylor, Lynne Corkin, John Yeoman, Iride McCloy, Julia Palmer, Bryan Jackson, David Green, Fiona Wilson, Pat Dougherty, Stewart Thompson, Daphne Luke.

L Chapman / G Smellie
Carried

Constitutional Change to the Appointment and Vacation of Additional Board Members

The SGM was being held to decide three motions for Constitutional change to the appointment and vacation of **Additional Board Members**. The 21 September 2009 Notice to Members provided background to the motions and the reason for seeking change and the suggested new clauses.

Motion 1 – Board Members

That Clause 9(a)(iv) be amended to ensure all Board Members (including the Iwi Board Member) are able to appoint Additional Board Members and that any appointment is for a term of two years.

Motion 2 – Vacation of Officers

Clause 12(b) is amended to ensure that if a vacancy occurring in the Elected Board Members or Appointed Board Members, all Board Members can appoint a Group Member to fill such vacant position for the unexpired term of office.

Motion 3 – Vacation of Officers

Clause 12(c) is removed as the amended Clauses 9(a)(iv) and 12(b) cover the requirements for vacation of officers of Additional Board Members and the appointment of replacements.

T Rush / R Orzecki
Carried (by block)

The Special General Meeting closed at 5.45pm.

AGM declared open

Minutes of the Previous Annual General Meeting

MOVED: "That the Minutes of the Annual General Meeting held on 9th October 2008 be confirmed as true and correct records."

L Chapman / M Guy
Carried

Matters Arising:

There were no matters arising from the Minutes.

Financial Report

Ewen Paynter, on behalf of the Audit Committee, presented the Annual Financial Report for the year ended 30 June 2009. He expressed his thanks to the staff that administers the finances.

There were questions from J Barrett about AA revenue and M Guy about consultancy services which Ewen Paynter and Glen O'Brien responded to. S Mitchell-Jenkins noted the Audit Report was an Unqualified Opinion as per Page 17 of the Annual Report.

MOVED: "That the Annual Report for the year ending 30 June 2009 be adopted."

L Chapman / J Barrett
Carried

Reappointment of Auditor and Solicitor

MOVED: "That Fluker Denton be reappointed as Auditor."

L Chapman / S Mitchell-Jenkins
Carried

MOVED: "That Breaden McCardle Chubb Law Solutions be reappointed as Solicitor."

L Chapman / F Kamariera
Carried

Chief Executive's Report

Glen O'Brien, Chief Executive, gave a powerpoint presentation covering the highlights of the year's activities and plans for the future. He expressed his thanks to the Councils, the Board and to the Nature Coast Enterprise staff for their assistance and commented that he was proud of their achievements.

The Chairman expressed his thanks and paid tribute to Glen and his team.

There were a number of questions from the floor, including:

1. R Campbell asked about I-sites & AA set-up and whether this was providing a good result. Glen O'Brien replied that both parties are complementary and there are revenue opportunities.
2. R Wilkinson commented that he was pleased to see that Nature Coast Enterprise had conducted an expressway survey and sought clarification why the results could not be released until they were seen by the Board. Glen O'Brien responded.
3. C Blake commented on the need for more enthusiasm in the agriculture/horticulture sector. Glen O'Brien replied that the question is about focussing on what we are resourced to do. The Joint Council is continuing strategic food sector work and Nature Coast Enterprise will be required to implement any agreed strategy in the future.
4. G Mowbray commented about the potential need for an IT collective. Glen O'Brien, G Smellie and L Chapman endorsed any opportunities to set-up any sector groups, resources permitting and that one of our functions is about connecting people and sectors. T Rush commented that there is much knowledge within Nature Coast Enterprise and the industry to help with cluster formation and that a Champion does not have to be from the Board.

General Business

1. Ron Wilkinson congratulated the Board and staff of Nature Coast Enterprise saying they had done a great job in difficult circumstances; and that in the Tourism Sector local numbers were against the national trend, indicating good results.

There being no further business the Annual General Meeting closed at 6.30 pm and Barry Clevely and Dave Munro from Bishops Vineyard were introduced as the guest speakers prior to networking over drinks and nibbles.

Minutes confirmed true and correct Chairperson _____ Date _____